

Abul kasim Shirazi (COVER LETTER)

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To

HR Manager

Subject: To apply for the post of Electrician

Dear Hiring Manager,

I heard that Company was looking to hire a new Electrician so i wanted to send you my application.

With over 15 years of experience in Field work, Panel wiring, Electrical Testing, Erection, Installation, Commissioning and Maintenance carried out for different Projects, I believe I would make a great addition to your team.

I handled various responsibilities in my previous job position and quickly established talents in prioritizing tasks, meeting deadlines and finding solutions to eliminate obstacles.

I am grateful for the opportunities afforded me in my prior position, and I'm ready to put those skills to use for your company. I am looking forward to new challenges, collaborating with a fresh team of talented professionals. I'm searching for a new role. As a hardworking Electrician with a strong record of dedicated service, I know I can be a valuable addition to your team at Company. I've attached my resume with additional details of my work experience and qualifications.

If you have any questions, please feel free to contact me.

Kind regards



Abul kasim Shirazi